Upgrade TAE40110 to TAE40116

Cert IV in Training and Assessment

The information contained in this document is for people who already hold the TAE40110 or Units contained within the TAE40110.

Background

In April 2016 the Training and Education (TAE) Training Package was updated. The core units of competency of the Certificate IV in Training and Assessment were updated to include the units 'Design and develop assessment tools' and 'Address adult language, literacy and numeracy (LLN) skills'. The core units of the Assessor Skill Set were updated to include the 'Design and develop assessment tools' unit of competency.

Trainers and assessors have until 1 April 2019 to attain the relevant units to meet the new requirements. To do this, trainers and assessors must hold the relevant units of the TAE40116 Cert IV in Training and Assessment or they must hold the TAE40110 and either one of the following:

- TAELLN411 Address adult language, literacy and numeracy skills
- TAELLN401A Address adult language, literacy and numeracy skills

  And one of the following:

- TAEASS502 Design and develop assessment tools
- TAEASS502A Design and develop assessment tools
- TAEASS502B Design and develop assessment tools.

For more information, see https://www.education.gov.au/trainer-and-assessor-credential-requirements

Comparison between TAE40110 and TAE40116

Both Cert IV courses in Training and Assessment require learners to complete 10 Units. However, where the TAE40110 contained seven core units and three electives, the new TAE40116 is made up of nine core units and only one elective. The two new core units are TAEASS502 Design and develop assessment tools and TAELLN411 Address adult language, literacy and numeracy skills.

Units TAEASS401B and TAEASS403B have been superseded by TAEASS401 and TAEASS403 and are not equivalent due to changes in the assessment requirements. Applicants can either provide evidence to support an RPL claim for the new requirements or undergo gap training and assessment.

The remaining core units are equivalent.

Equivalent units

Core/Elective in TAE40116	New TAE40116 Unit	TAE40110 Unit
Core	TAEDES401 Design and develop learning programs	TAEDES401A Design and develop learning programs
Core	TAEDES402 Use training packages and accredited courses to meet client needs	TAEDES402A Use training packages and accredited courses to meet client needs
Core	TAEDEL401 Plan, organise and deliver group based learning	TAEDEL401A Plan, organise and deliver group based learning
Core	TAEDEL402 Plan, organise and facilitate learning in the workplace	TAEDEL402A Plan, organise and facilitate learning in the workplace
Core	TAEASS402 Assess Competence	TAEASS402B Assess Competence
Core	TAEASS502 Design and develop assessment tools	TAEASS502B Design and develop assessment tools
Core	TAELLN411 Address adult language literacy and numeracy skills	TAELLN401A Address adult language literacy and numeracy skills
* Elective	TAEDEL301 Provide work skill instruction	TAEDEL301A Provide work skill instruction
* Elective	BSBCMM401 Make a presentation	BSBCMM401A Make a presentation

* *Note, only one elective is required*

Units which are not equivalent

Core/Elective in TAE40116	New TAE40116 Unit	TAE40110 Unit
Core	TAEASS401 Plan assessment activities and processes	TAEASS401B Plan assessment activities and processes
Core	TAEASS403 Participate in assessment validation	TAEASS403B Participate in assessment validation

Prerequisites for the upgrade to TAE40116

In order to upgrade your qualification to the TAE40116 via an RPL and gap-training pathway, you must already hold the TAE40110 Certificate IV in Training and Assessment or at least some of the units contained in that course. The number and codes of units you already hold, along with your proven experience in training and assessing, will determine how much RPL is granted and how much gap training and assessment is necessary. You must have referees who can verify your current experience as a trainer and assessor.

In addition, the qualification guidelines stipulate you must be able to demonstrate vocational competency in your proposed teaching and assessing area. Vocational competency is defined as

broad industry knowledge and experience, and may include, but is not limited to, holding a relevant unit of competency or qualification.

Schedule of fees 2019

TAE40110 to TAE40116 upgrade cost:

The cost to upgrade to TAE40116 starts at $375. Depending on the applicant's elective units held as part of the TAE40110, there are four fee scenarios:

Scenario	Fee
1. If applicant holds TAE40110 and the Units TAELLN411 (or TAELLN401A) and TAEASS502 (or TAEASS502A or TAEASS502B)	$375
2. If applicant holds TAE40110 and the Unit TAELLN411 (or TAELLN401A), but needs to undertake training and assessment for TAEASS502	$655
3. If applicant holds TAE40110 and the Unit TAEASS502 (or TAEASS502A or TAEASS502B), but needs to undertake training and assessment for TAELLN411	$585
4. If applicant holds TAE40110 but needs to undertake training and assessment for TAELLN411 and TAEASS502	$865

A group discount is available if an organisation wishes to upgrade all trainers and assessors together. Please contact us for more information.

Total course cost for training and assessment

The Unit cost to study the Cert IV in Training and Assessment for applicants who do not hold the TAE40110 is as follows:

Unit Code	Unit Name	Core/ Elective	Hours	Tuition fee
TAEDES401	Design and develop learning programs	C	50	$350
TAEDES402	Use training packages and accredited courses to meet client needs	C	25	$175
TAEDEL401	Plan, organise and deliver group based learning	C	30	$210
TAEDEL402	Plan, organise and facilitate learning in the workplace	C	25	$175
TAEASS401	Plan assessment activities and processes	C	40	$280
TAEASS402	Assess Competence	C	25	$175
TAEASS403	Participate in assessment validation	C	35	$245
TAEASS502	Design and develop assessment tools	C	40	$280
TAELLN411	Address adult language literacy and numeracy skills	C	30	$210
TAEDEL301 _or_ BSBCMM401	Provide work skill instruction (elective) Make a Presentation (elective)	E	40 30	$280
TOTAL				**$2380**

Fees for RPL are 50% of the listed tuition fees for a simple RPL. A more involved RPL will cost up to but not more than the stated course fees in this schedule.

Delivery method

The Upgrade will be delivered and assessed in a number of ways, depending upon the units of competency the applicant holds.

- RPL will be conducted via a competency conversation and submission of a portfolio of evidence.
- Core Units TAELLN411 and TAEASS502 will be delivered online and in one-day workshops. If you are part of an organisation who needs to upgrade larger groups of staff, our trainers may be able to come to your location elsewhere in Australia. Please contact us to discuss further.

  Please note the workshops will only run subject to minimum numbers being achieved - a final confirmation regarding the workshop will happen when the minimum numbers are achieved or 2 weeks prior to the course. Payment will not be requested until the course is confirmed.

Enrolment

Before enrolling, learners are asked to read our Student Handbook to understand the rights and responsibilities they have as part of our student community. This provides more information on the enrolment and registration process, along with The Training Collaborative policies and procedures. The handbook can be found on our website here: http://trainingcollaborative.org.au/enrolments/

For an enrolment form, or for further information please contact our office on MVT@malyon.edu.au